

DD/R-527-69

28 March 1963

MEMORANDUM FOR: Director of Personnel
ATTENTION: Chief, Special Activities Branch
SUBJECT: Certification of Step Increase for
[redacted]
REFERENCE: Memorandum, same subject, dated 9 January 1963

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Referenced memorandum stated that inasmuch as [redacted] had been assigned to the DD/R only since 7 January 1963 this office was not in a position to certify the granting of a postponed periodic step increase as a result of a previous assignment. We have now had the opportunity to assess her work performance and are in a position to state that her work is at a level of competence as to warrant the granting of the periodic step increase. It is recommended, therefore, that the step increase be granted.

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[redacted]
Executive Assistant
Deputy Director (Research)

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Distribution:

Orig & 1 - Addressee
1 - Chief, Special Activities Branch
1 - [redacted]
1 - DD/R Personnel
1 - DD/R Subj

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